



**School District 45, DuPage County
255 West Vermont Street
Villa Park, Illinois 60181**

BOX TRUCK BID

**2:00 p.m. (CST)
August 5, 2025**

Quotation shall be sealed and plainly marked as follows:

**QUOTATION
School District 45, DuPage County
Box Truck
Attention: Dr. Adam Parisi, Assistant Superintendent for
Finance/CSBO**



**School District 45, DuPage County
Villa Park, Illinois**

**BOX TRUCK
Tuesday, August 5, 2025**

The Board of Education, School District 45, DuPage County, 255 West Vermont Street, Villa Park, Illinois 60181, is accepting bids for a:

BOX TRUCK

Until 2:00 p.m., Tuesday, August 5, 2025, and invites you to bid. **The bid opening will be on Tuesday, August 5, 2025, starting at 2:00 p.m., CST.** The attached bid form should be used if your firm is interested.

Contract documents are on file and may be examined any time after August 5, 2025.

Board of Education
School District 45, DuPage County
255 West Vermont Street
Villa Park, Illinois 60181
Attention: Adam Parisi

No bids may be withdrawn for a period of 60 days after the bid opening date.

The Board of Education reserves the right to waive any irregularities, reject any or all proposals, when in its opinion such action will serve the best interest of the Board of Education, School District 45, DuPage County.

By authorization of the Board of Education:

Adam Parisi
Assistant Superintendent for Finance



**School District 45, DuPage County
Villa Park, Illinois**

Date and Time of Bid Opening: Tuesday, August 5, 2025, at 2:00 p.m., CST, at the Administration Office, 255 West Vermont, Villa Park, Illinois.

Bids must be delivered to 255 West Vermont, Villa Park, Illinois, 60181, prior to Tuesday, August 5, 2025, at 2:00 p.m., CST.

Faxed or electronic bids will not be accepted. Any faxed or electronic bid will disqualify vendors.

This proposal is submitted in response to specifications which were publicly offered for bid in the edition of the Daily Herald on Thursday, July 24, 2025.

BASE PROPOSAL

We hereby submit our proposal for a **Box Truck**, fully set out in bid specifications which are incorporated by reference Exhibit "A" and are a part of this bid proposal. We acknowledge that proposed alternative bids shall not be considered a counter offer and shall not become a part of this contract unless the Board of Education specifically agrees in writing to such alternatives.

All bidders shall submit a non-collusion affidavit and required certifications with their bid as per the enclosed forms (Attachment "A" and Attachment "B").



School District 45, DuPage County
Villa Park, Illinois

INSTRUCTIONS TO BIDDERS

Proposals must be submitted on form marked Exhibit "B", furnished by the Board of Education of School District 45, DuPage County. Proposals submitted on other forms may be rejected.

Proposals must be signed in longhand by the person(s) legally authorized to perform such function. Evidence may be required to substantiate the signature.

Bid documents shall be submitted in sealed envelopes clearly marked **BOX TRUCK BID**, ATTENTION: ADAM PARISI, ASSISTANT SUPERINTENDENT FOR FINANCE. Bid documents received in envelopes not clearly labeled as specified will be rejected if opened before specified bid opening time.

PROPOSAL FOR: Box Truck

ADDRESSED TO: Board of Education
School District 45, DuPage County
255 West Vermont Street
Villa Park, Illinois 60181
Attn: Adam Parisi, Assistant Superintendent for Finance
Due: Tuesday, August 5, 2025

Bid Deposit:

None required. Bidder acknowledges his failure to perform within the intent of the bid solicitation may disqualify him from bidding to the Board of Education, School District 45, DuPage County, in the future.

Examination of Specifications:

Each bidder shall acquaint himself with the conditions as they exist so that he may be completely familiar with the conditions pertinent to the fulfillment of the work required under this contract.

Time for Receiving Bids:

Bids must be delivered to the Board of Education, School District 45, DuPage County, prior to Tuesday, August 5, 2025, at 2:00 p.m. CST, the bid opening time.

Award of Contract:

Contracts will be awarded to the lowest responsible bidder complying with the conditions of the contract documents and it is in the best interest of the Board of Education School District 45, DuPage County, to accept the bids. We are sending two (2) copies of Exhibits "A" and "B". Please return one copy of each exhibit as your bid in a sealed envelope (along with Attachments "A" and "B") labeled **Box Truck Bid** and keep the other copy for your records.

**School District 45, DuPage County
Villa Park, Illinois**

1. All bidders shall familiarize themselves with the details of the program.
2. The bid will be awarded on the basis of price, quality, as determined by the Board of Education, and delivery time.
3. Certification must be made that the contract/vendor is not barred from bidding on the contract as a result of a conviction for either bid rigging or bid rotating under Article 33 E of the Criminal Code 9 of 1961. Certification is to be made by signature of person(s) legally authorized to perform such function in the appropriate place in Exhibit "B" of the bid documents.
4. Unless otherwise specified in the invitation to bid, YOUR BID PRICE MUST BE A DELIVERED PRICE, F.O.B. VILLA PARK, THE BOARD'S DESTINATION, WITH ALL TRANSPORTATION AND HANDLING CHARGES PAID BY THE BIDDER TO ONE LOCATION. Delivery must be made as specified on the dates indicated in the specification of Exhibit "B" when applicable.
5. School District 45, DuPage County, reserves the right to terminate the contract for just cause upon 10 days written notice to the contractor without any penalties. For purposes of the contract, just cause may include, but is not necessarily limited to any of the following:
 - a. The contractor's entry into liquidation, receivership or dissolution, its filing for bankruptcy or insolvency or the assignment of its assets for the benefit of its creditors;
 - b. The contractor's failure to pay suppliers or workmen, or failure to provide sufficient workmen or sufficient supplies for the job;
 - c. The contractor's disregard of applicable laws, ordinances or the instructions of School District 45, DuPage County;
 - d. The contractor's failure to follow the bid specification or its violation of the contract documents;
 - e. The contractor's failure, for any reason, to maintain the level of service required by the bid specifications, or
 - f. Any other failure on the part of the contractor to perform or adhere to any of its obligations under this contract.
4. Whenever, in the specification the term "or equal" is used, it shall be interpreted to indicate the type, function, minimum standard, design, efficiency and quality desired and shall not be constructed in such a manner as to exclude manufactures' products of comparable quality and design. The bidder shall furnish the Board with all evidence required to determine whether or not the proposed product is equal to and will perform according to the Boards' specifications. The Board's decision on this matter will be final.

General Conditions (Continued)

7. Bidders must be in full compliance with all provisions of the acts of the General Assembly of Illinois relating to employment, including equal employment opportunity requirements.
8. Supplier shall agree to comply with the provisions of the Occupational Safety and Health Act of 1970 and the standards and regulations issued thereunder and shall certify that all items furnished under this bid will conform to and comply with said standards and regulations.
9. Bids will be considered only if made without any connection with any other person or firm submitting a bid, if in all respects fair and without collusion, and if no member of the Board of Education of this district nor other officer of this district is directly or indirectly interested in the bid or in any portion of the profits thereof.
10. A bidder may withdraw or change a bid if written notice of the withdrawal or change is received by the Board before the latest time specified for submission of bids. Any change may be made only by substitution of another bid. The successful bidder may not withdraw or cancel or modify the bidder's proposal after the bid has been opened.
11. Bids received after the time specified in the invitation to bid will not be considered. The method of transmittal of the bid proposal is at seller's risk of untimely receipt by board.
12. Payment by Board for goods supplied hereunder shall not constitute acceptance thereof if subsequent inspection discloses defects in material or workmanship or a failure to meet the specifications contained herein.
13. Seller makes the following warranties to Board and users of the goods herein described: (a) It will, at the date of delivery, have good title to any and all goods supplied hereunder, and said goods will be free and clear of any and all liens and encumbrances; (b) Any and all goods supplied hereunder will be of merchantable quality; (c) Any and all intended, will be free from defects, whether patent or latent in material or workmanship, and will be in full conformity with the specifications contained herein. Seller agrees that the foregoing warranties shall survive acceptance of the goods, and that said warranties shall be in addition to any warranties for additional scope given to the Board by Seller.
14. Seller agrees to indemnify and hold harmless Board, its successors, assigns, customer, and users of the goods herein described against any and all loss, damage, or injury arising out of a claim or suit for alleged infringement or any letters patent granted by the United States or any foreign government relating to the goods herein described. Seller agrees that it will assume the defense of any and all such suits and pay all costs, judgments and expenses incidental thereto.
15. Bidder must make delivery upon receipt of order unless otherwise specified in the invitation to bid. Bidder must indicate time required for delivery on bid.

General Conditions (Continued)

16. The bidder shall at all times observe and comply with all laws, ordinances, regulations and codes for the Federal, State, County and other local government agencies, which may in any manner affect the preparation of proposals or the performance or the contract.
17. Any interpretation of the proposed documents will be made only by an addendum duly issued by the Business Manager. A copy of such addendum will be mailed to each person receiving a set of such contract documents and to such other prospective bidders as shall have requested that they be furnished with a copy of each addendum. Failure on the part of the prospective bidder to receive a written interpretation prior to the time of the opening of bids will not be grounds for withdrawal of his proposal. Oral explanations will not be binding.
18. Award will be made by official Board documents. Bidder's order form is not acceptable and cannot be used.
19. The Board is exempt from paying Illinois Use Tax (IL Rev. Stat., ch. 120, S 439.3) and sales to the Board are exempt from Illinois Retailer's Occupation Tax (IL Rev., Stat., ch. 10, S 441).
20. The Board is exempt from paying Federal Excise Taxes (I.R.S. ch. 32, subchapter G, S 4221).
21. In computing transportation costs, bidders should not include any federal transportation tax, because the Board is exempt.
22. It shall be mandatory that the contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that he will comply with all provisions of the Illinois Fair Employment Practices Commission as required by the rules and Regulations for Public Contracts.
23. The contractor/vendor certifies that said contractor/vendor has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105.

**EXHIBIT "A"
MEDIUM ROOF CARGO VAN
Tuesday, August 5, 2025**

Bidder must indicate any deviation for specifications on vehicle being bid and supply all relevant information at the time of bid opening. Failure to do so may result in non-consideration or disqualification of bid.

ITEM: 2025 FORD TRANSET-350, MEDIUM ROOF CARGO VAN OR EQUAL

GENERAL SPECIFICATIONS

2025 Ford E350 Cutaway box van

V8 Gasoline engine

Ford drivetrain

Power windows

Power locks

Power steering

Power brakes

Cloth seats

Air conditioning

AM/FM stereo

Black rubber/vinyl floor covering

Four corner white/amber strobes

Color/ White

TRUCK BOX SPECIFICATIONS

Supreme truck body

Supreme 16' foot Iner-City box

- Wood floor
- Plywood inner side walls

Translucent roof

- 86" inch inside ceiling height
- Dual high & low E-Track tie down system driver & passenger side

- Interior LED lighting
 - Exterior rear mounted LED spot lights facing downward at lift gate
 - 8000 Watt RV type generator mounted in cargo box with side door access.
 - Two 60 amp circuits running six outlets spaced the length of the box on both driver and passenger side

RAILTRACK LIFT GATE SPECIFICATIONS

Anthony railtrac PCR lift gate

- 3000 Lb lift capacity
- Aluminum platform 90" inch wide
- Single piece aluminum+ fixed ramp 60" inch+ 12" inch
- Built in cart stops

For any additional questions on truck specifications please feel free to contact:

Daniel Kapellen at Cell phone# 1-630-417-6987 or Office# 1-630-516-7312

E-mail dkapellen@d45.org

Attached are photos of our existing box van delivery truck.













School District 45, DuPage County
Villa Park, Illinois

EXHIBIT "B"
MEDIUM ROOF CARGO VAN
Tuesday, August 5, 2025

NAME OF BIDDER: _____

ADDRESS OF BIDDER: _____

PHONE NUMBER: (____) _____ **DATE OF BID:** August 5, 2025

1. The Board of Education, School District 45, Villa Park, Illinois, reserves the right to reject any or all bids and to waive any informalities in bidding.
2. Having carefully examined all bid documents, as well as the proposed program, the undersigned hereby proposes to furnish all equipment and services (see attached letter outlining in detail the exact services proposed) set forth by the specifications, notice to bidders, general conditions and form of proposal herein referred to and described.
3. The contractor/vendor certifies that the contractor is not barred from bidding on the contract as a result of conviction for either bid rigging or bid rotating under Article 33 E of the Criminal Code of 1961.
4. The contractor/vendor certifies that said contractor/vendor has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).

ITEM: One (1) Medium Roof Cargo Van, 2025 Ford Transet-350 or equal.

Unit Cost Total Cost

\$ _____ \$ _____

TOTAL COST: \$ _____

PLEASE INDICATE
DELIVERY DATE: _____

(Company Name)

(Signature of Bidder) (Title)

**DISTRICT
FORTY
FIVE**

**School District 45, DuPage County
Villa Park, Illinois**

**ATTACHMENT "A"
BID RIGGING CERTIFICATION AND
EQUAL EMPLOYMENT OPPORTUNITY CLAUSE AND THE
ILLINOIS FAIR EMPLOYMENT PRACTICES ACT**

The undersigned hereby certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either the bid rigging or bid rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

Name of Bidder (Please Print)

Submitted by (Signature)

Title

Subscribed and sworn to

before me this _____

day of _____, 2025.

Notary Public

The undersigned hereby certifies that the Bidder is in compliance with the Equal Employment Opportunity Clause and the Illinois Fair Employment Practices Act as stated under Compliance with Legislation in Instructions to Bidder.

Name of Bidder (Please Print)

Submitted by (Signature)

Title

Subscribed and sworn to

before me this _____

day of _____, 2025.

Notary Public



School District 45, DuPage County
Villa Park, Illinois

ATTACHMENT "B"

CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY

The undersigned, does hereby certify that pursuant to Section 2-105 of the Illinois Human Rights Act (775ILCS 5/22-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Name of Bidder (Please Print)

Submitted by (Signature)

Title

Subscribed and sworn to

before me this _____

day of _____, 2025.

Notary Public