

NOTICE TO BIDDERS

**XEROGRAPHIC COPY PAPER
May 9, 2024**

The Board of Education, School District 45, DuPage County, 255 West Vermont Street, Villa Park, Illinois 60181, is accepting bids for:

XEROGRAPHIC COPY PAPER

until 10:00 A.M. (CST), Thursday, May 23, 2024, and invites you to bid. The bid opening will be on Thursday, May 23, 2024 starting at 10:00 A.M. (CST).

Contract documents are on file and may be examined at any time on/or after Thursday, May 9, 2024. Any questions or requests for clarifications concerning the bid documents or specifications must be submitted in writing no later than Thursday, May 16, 2024, and directed to:

School District 45, DuPage County
255 West Vermont Street
Villa Park, Illinois 60181
Attention: Jeff Eagan or jeagan@d45.org

All bids shall be submitted to:

School District 45, DuPage County
255 West Vermont Street
Villa Park, Illinois 60181
Attention: Jeff Eagan, Assistant Superintendent for Finance/CSBO
Xerographic Copy Paper
Bid Opening Thursday, May 23, 2024 at 10:00 A.M. (CST)

No bids may be withdrawn for a period of 60 days after the bid opening date.

The Board of Education reserves the right to waive any immaterial variances or irregularities or reject any or all proposals when, in its opinion, such action will serve the best interest of the Board of Education, School District 45, DuPage County.

By authorization of the Board of Education:

Jeff Eagan
Assistant Superintendent for Finance/CSBO

SCHOOL DISTRICT 45, DUPAGE COUNTY

INVITATION TO BID

School District 45, DuPage County will accept sealed bids for:

XEROGRAPHIC COPY PAPER

**10:00A.M. (CST)
Thursday, May 23, 2024**

Bids shall be sealed and plainly marked as follows:

BID

**School District 45, DuPage County
Xerographic Copy Paper
10:00A.M., Thursday, May 23, 2024
Attention: Jeff Eagan
Assistant Superintendent for Finance/CSBO**

School District 45, DuPage County
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School District 45, DuPage County
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INSTRUCTIONS TO BIDDER

1. GENERAL

A. Bid Timeline:

<u>Activity</u>	<u>Date</u>
Issuance of the Invitation for Bid and Contract	May 9, 2024
Deadline for Written Requests for Clarification	Noon, May 16, 2024
Addendum Response for Clarification	Noon, May 17, 2024
Deadline for Submission of Bids	10:00 A.M., May 23, 2024
Bid Opening	10:00 A.M., May 23, 2024
Board Review and Award	June 17, 2024

B. Term: The Contract shall commence July 1, 2024, and terminate June 30, 2025, unless terminated earlier as provided in the Contract Documents.

C. Bid shall be submitted in an envelope properly marked with the title of the bid, date, and time of opening.

D. Seal and deliver to the Business Office on or before the time scheduled for the opening. The School District cannot assume the responsibility for delayed postal deliveries and does not recognize postmarks as representing the fact that a bid has been “received” by the School District before the specified deadline. **Bids received after the time specified in the Invitation to Bid will not be considered.**

E. **All bids shall be made only on the bid form provided (or an exact facsimile thereof).** Failure to do so shall cause rejection of bid. All price quotations are to include the units specified, as well as the total price. These price quotations must be made in the spaces provided.

F. Unsigned bids will not be considered.

G. School District 45, DuPage County is not subject to Federal Excise Tax or Illinois Retailers Occupation Tax.

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H. Prices quoted shall include all charges for packing, transportation, and delivery to the District Office as designated on the bid. **All prices must be quoted F.O.B. Destination.** The successful Bidder shall assume full responsibility for all deliveries, shall hold the owner harmless for any and all shortages, and shall take full responsibility of all freight claims. Shipment shall become property of Consignee after delivery and acceptance.

I. Correspondence shall be addressed to the Assistant Superintendent for Finance.

J. Bids are available for inspection in the Business Office by appointment after the award of orders. No phone, fax, e-mail or letter results will be given.

K. Oral, telephonic, telegraphic, or facsimile transmitted bids will not be accepted. The use of District transmission equipment by Bidders is prohibited.

L. The Board of Education reserves the right to waive any formality or to accept any informality and to reject any or all bids.

M. It shall be mandatory that the Contractor (alternatively referred to as the "bidder") will not discriminate against any employee or application for employment because of race, color, religion, sex, national origin or ancestry; and further that he will comply with all provisions of the Illinois Fair Employment Practices Commission as required by the Rules and Regulations for Public Contract.

2. ERRORS AND OMISSIONS

All proposals shall be submitted with each space properly completed. All bidders shall complete and submit all forms provided in this bid package. All forms shall be free from interlineations and erasures. Failure to properly complete and return all forms may subject the bid to rejection. The special attention of Bidders is directed to the policy that no claim for relief because of errors or omissions in the bidding will be considered, and Bidders will be held strictly to the proposals as submitted. Should a Bidder find any discrepancies in, or omission from, any of the documents, or be in doubt as to its meanings, they shall advise the Assistant Superintendent for Finance who will issue the necessary clarifications to all prospective Bidders by means of addenda.

3. MODIFICATION, WITHDRAWAL, OR CANCELLATION OF BID

A bidder may withdraw or modify a bid if written notice of the withdrawal or modification is received by the Board before the date and time specified in the Bid Documents for submission of bids. Bids may be withdrawn by letter, fax, or in person prior to the time and date established for the opening of bids. However, after the closing time for the receipt of bids, no bidder shall modify, withdraw, or cancel a bid for a period of ninety (90) calendar days after said closing time, nor shall the successful bidder modify, withdraw, or cancel a bid after having been notified

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by the Superintendent or designee that said bid has been accepted by the Board. Any bidder that modify, withdraw, or cancel a bid within said ninety (90) day period shall forfeit the Bid Deposit.

4. LATE BIDS

Bids received after the time specified in the Bid Documents will not be considered.

5. FIRM BID

All bids will be considered to be firm for a period of ninety (90) days from the date established for the opening of bids.

6. COMPLETE UNDERSTANDING

Each bidder warrants and represents that he or she has read and understands the Bid Documents in their entirety.

7. PROJECT BID SPECIFICATIONS

Each bidder warrants and represents that the bid is based on the specifications and terms and conditions contained in the Bid Documents (“Project Bid Specifications” or “specifications”). The specifications are attached to this invitation to bid and are incorporated into the Contract.

8. AUTHORIZED REPRESENTATIVE

Each bidder warrants and represents that he or she is the authorized representative of the bidder and has the authority to bind the bidder under the terms and conditions contained in the Bid Form.

9. INVESTIGATION OF BIDDERS

A. The Business Office will make such investigation as is necessary to determine the ability of the Bidder to fulfill bid requirements. If requested, the bidder shall be prepared to show completed installations of equipment, types of service, or supplies similar to those included in this bid.

B. The Board of Education reserves the right to reject any bid if it is determined that the Bidder is not properly qualified to carry out the obligations of the Contract.

10. AWARD OF BIDS

The Board reserves the right to reject any and all bids, to accept bids in whole or in part, to waive any irregularities or defects in any bid, and to waive technicalities in the bidding should it deem such action be in the best interest of the District. The contract shall be awarded to the lowest responsible bidder, as determined by the Board. The Board of Education will authorize the release of purchase orders upon acceptance of bids. In the event of pricing errors, the price or unit cost(s) listed in the bid will prevail and be considered accurate.

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11. SIGNATURE CONSTITUTES ACCEPTANCE

The signing of these bid forms shall be construed as acceptance of all provisions contained herein.

12. CONTRACTS

Upon the District's notice of award of this contract to the Contractor, Contractor's bid shall be deemed accepted and a binding contract shall be formed.

13. COMPLIANCE WITH LEGISLATION

Compliance with Applicable Law: The bidder shall at all times observe and comply with all laws, ordinances, regulations, and codes of the Federal, State, County, and other local government agencies, which may in any manner affect the preparation of proposals or the performance of the Contract including, but not limited to the Illinois Human Rights Act, the Equal Employment Opportunity Act, the Illinois Criminal Code.

14. COMPLETION DELIVERY TIME

All prices must be quoted F.O.B. DESTINATION. Shipments shall become property of the consignee after delivery and acceptance. Regardless of statements to the contrary, payment terms will begin no sooner than the date of delivery of goods.

15. EXAMINATION OF DOCUMENTS AND SITE

Before submitting a proposal for work on any project, each Bidder shall carefully examine the Contract documents, rely entirely upon its own judgment in making its proposal, and include in its proposal all sums sufficient for it to provide all work required by the Contract documents. After opening of bids, no additional allowance will be made for changes in project scope and/or price due to work which would have been apparent by examination of the documents. By submitting its proposal, each Bidder shall be held to represent that it has made the examination in complete detail and has determined beyond doubt that the documents and existing conditions are sufficient, adequate, and satisfactory for its completion of the work.

16. DELIVERY POINTS

Deliveries shall be made to the address and quantities listed below and as set forth in the specifications. Arrangements must be made with the District Director of Buildings and Grounds at 630-516-7314 for a date and time for all deliveries. One week notice is required prior to delivery. Needs tailgate delivery. School hours are Monday through Friday 7:00 AM through 12:00 PM.

School District 45, DuPage County
255 West Vermont Street
Villa Park, IL 60181

Total Cases 1437

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17. SHIPPING INSTRUCTIONS:

Unless otherwise specified, packages must bear the Board's purchase order number and bulk containers must also show gross and net weights and/or quantity. No packaging charge shall be made to the Board unless specified herein. All goods shall be suitably packed and classified to assure the lowest transportation rates consistent with full protection against loss or damage in transit and to meet the carrier's requirement.

18. REJECTION AND CANCELLATION:

The Board reserves the right to reject any goods and to cancel all or any part of this sale if the Contractor fails to deliver all or any part of the goods described in the invitation to bid in accordance with the terms, conditions, and the Project Bid Specifications contained herein. Acceptance of any part of the goods covered by the invitation to bid shall not obligate the Board to accept future shipments nor deprive it of its right to revoke any acceptance theretofore given. If the Contractor ceases to conduct its operations in the ordinary course of business (including inability to meet its obligations as they mature), or if any proceeding under bankruptcy or insolvency laws is brought by or against the Contractor, or if a receiver for the Contractor is appointed or applied for, or if an assignment of or for the benefit of creditors is made by the Contractor, the Board may cancel this order without liability except for deliveries previously made or for goods covered by the Bid Documents then completed and subsequently delivered in accordance with the terms, conditions, and specifications contained herein.

19. MISCELLANEOUS

A. TOTAL PRICE FOR ALL ITEMS BID

A total bid dollar amount, regardless of whether or not you are bidding all items, **MUST** be entered in the appropriate section of the Bid Form before signing and submitting your bid.

B. LATE BIDS

Bids received after the time specified on the Invitation to Bid will not be considered. The method of transmittal of the bid proposal is at the Bidder's risk of untimely receipt by the School District. The use of District equipment for transmission of bids is prohibited.

C. PAYMENT

Payment by the Board for goods supplied hereunder shall not constitute acceptance thereof if subsequent inspection discloses defects in material or workmanship or a failure to meet the specifications contained herein. The Board will attempt to make payments for items ordered within thirty (30) days of delivery. Notwithstanding anything herein to the contrary, however, all payments made to the Contractor shall be governed by the Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

D. INTERPRETATION OF BID DOCUMENTS

If any person contemplating submitting a proposal is in doubt as to the true meaning of any part of the Bid Documents, he or she may submit to the Assistant Superintendent for Finance or

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designee a written request for an interpretation. The person submitting the request will be responsible for its prompt delivery. Any interpretation of the Bid Documents will be made only by addendum duly issued by the Assistant Superintendent for Finance or designee. A copy of such addendum will be mailed or delivered to each person receiving a set of such Bid Documents and to such other prospective bidders as shall have requested that they be furnished with a copy of each addendum. Failure on the part of the prospective bidder to receive a written interpretation prior to the time of the opening of bids will not be grounds for withdrawal of his or her proposal. Oral explanations or representations will not be binding.

E. TITLE AND RISK OF LOSS

Title to the goods herein described shall not pass until said goods have actually been received by the Board or its consignee, notwithstanding any agreement to the contrary, including, but not limited to, any agreement to pay freight, express, or other transportation or insurance charges. Risk of loss prior to such actual receipt by the Board or its consignee shall be borne by the Contractor. Nothing herein contained, however, shall be construed to deprive the Board of its interest, or limiting such interest, in the goods herein described prior to such actual receipt.

F. INSPECTION

All material and workmanship shall be subject to inspection and test by the Board. The Board reserves the right to reject any goods which contain defects in material or workmanship or which fail to meet the Project Bid Specifications contained herein or the Contractor's warranties (express or implied). Rejected goods shall be removed at the expense of the Contractor, including transportation both ways, promptly after notification of such rejection. As to rejected goods, the Contractor shall bear all costs of inspection and all risk of loss. Upon rejection, the Contractor shall immediately return full purchase price to the Board.

G. WARRANTIES

The Contractor makes the following warranties to the Board and users of the goods herein described: (a) it will, at the date of delivery, have good title to any and all goods supplied hereunder, and said goods will be free and clear of any and all liens and encumbrances; (b) any and all goods supplied hereunder will be of merchantable quality; (c) any and all goods supplied hereunder will be fit for the particular use intended, will be free from defects, whether patent or latent, in material or workmanship, and will be in full conformity with the specifications contained herein. The Contractor agrees that the foregoing warranties shall survive acceptance of the goods, and that said warranties shall be in addition to any warranties of additional scope given to the Board by the Contractor. The Contractor shall, at its sole cost and expense, promptly repair or replace to the Board's complete satisfaction all goods/services received for a period of one (1) year from date of delivery, unless the Project Bid Specifications require a greater warranty period.

H. RECORDS

Contractor shall keep complete and accurate records. Contractor shall provide the District access to such records upon a request by the District. Contractor shall retain such records related to the project for a period of three (3) years plus the current year, or a longer period if required by law.

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If any audit has been requested and is not completed, the records shall be retained beyond the three (3) year period as long as required for completion of the audit.

I. NO DELEGATION OR ASSIGNMENT

Contractor shall not assign any right or delegate any duty under this contract to any third party without the District's prior written consent. Any attempted assignment or delegation without such prior written consent shall be void.

J. NO THIRD PARTY BENEFICIARIES

This contract is not intended to vest any rights in any third party.

K. INDEPENDENT CONTRACTOR

Contractor is an independent contractor and not an agent of the District. Contractor's employees are not employees of the District and are not entitled to salary or benefits from the District. Contractor has no authority to act on behalf of the District except to the limited extent required by this contract. Contractor shall not represent to any third person that Contractor or any of its employees are agents of the District.

L. WAIVER

The District's waiver of any breach or default under any provision of this contract shall not be deemed to constitute a waiver of such provision for any subsequent breach or default of the same or any other provision. The disbursement or acceptance of any payment by the District shall not be deemed to constitute a waiver of any prior occurring breach or default by Contractor of any provision of the contract regardless of the knowledge of the District of such breach or default at the time of its disbursement or acceptance of such payment.

M. INDEMNITY

Contractor shall indemnify, defend and hold harmless the District, its Board of Education, individual board members, administrators, employees, agents and representatives (collectively the "Indemnitees") from and against any and all claims, demands, causes of action, losses, liabilities, and damages, including reasonable attorneys' fees and court costs, to the extent arising from Contractor's performance and/or breach of this contract, or from any negligent act or omission of the Contractor or its employees or subcontractors. The Contractor hereby knowingly and intentionally waives the right to assert, under the case of *Kotecki v. Cyclops Welding Corp.*, 146 Ill.2nd 155 (1991) that Contractor's liability may be limited to the amount of its statutory liability under the Workers' Compensation Act, and agrees that Contractor's liability to indemnify and defend the Owner and Architect is not limited by the so called "Kotecki Cap".

N. INSURANCE

Contractor shall procure and maintain through an insurance company or companies licensed to conduct business in Illinois insurance with coverage and limits as specified below, and shall cause the District to be named as an additional insured on these policies by endorsement. The Contract's policies shall be endorsed to include a waiver of subrogation in favor of the District.

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All such insurers shall carry a Best Key Guide Rating of A / VIII. The commercial general liability and automobile policies shall be endorsed to reflect that coverage is primary and noncontributory with any other insurance available to the District. The commercial general liability policy shall by endorsement provide contractual liability coverage including the indemnity obligations provided in this contract. Each such policy shall include by endorsement a requirement of at least 30 days' written notice to the District prior to any termination, cancellation or material amendment to that policy. Upon award of this contract, and promptly upon the renewal of such policies during the term of this contract, Contractor shall furnish certificate(s) of insurance, policies, and endorsements to the District reflecting the coverages required. The insurance provisions shall remain open for review and may be changed at any time by the District.

The type and limits of insurance required are as follows:

<u>Type</u>	<u>Limits</u>
Comprehensive General Liability	
Per Occurrence:	\$1,000,000
Aggregate:	\$2,000,000
Automobile Liability:	\$1,000,000 combined single limit
Workers' Compensation:	Statutory Limit

O. TERMINATION

The District reserves the right to terminate the contract within thirty (30) calendar days' notification for cause or convenience. The District reserves the right to immediately terminate the contract for a material breach. Regardless of whether the District exercises its right of termination, the Contractor hereby waives and releases any and all claims against the District for incidental, consequential, and punitive damages, including lost profits.

P. PREVAILING PARTY

In the event of any litigation, arbitration, or binding dispute resolution arising from this contract, Contractor shall pay the District's reasonable attorneys' fees and court costs to the extent the District is determined to be the prevailing party.

Q. CHOICE OF LAW

This contract shall be governed by, subject to, and construed in accordance with the laws of the State of Illinois without regard to conflict of law principles. Venue for any dispute shall be DuPage County, Illinois. Contractor hereby consents to personal jurisdiction in Illinois with respect to all claims arising from this contract.

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R. INTEGRATION

This contract includes the Instructions to Bidders and the Project Bid Specifications as contained in this bid package. Together with Contractor's Bid Submittal and the District's Notice of Award, these documents are collectively known as the "Contract Documents." The Contract Documents constitute the entire agreement between the District and Contractor with respect to their subject matter and supersede any prior oral or written agreement between the parties. This contract may not be canceled or amended orally, but only by the written agreement of both parties.

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BID FORM

The Bidder, _____
("Bidder"), hereby submits the following bid prices and the attached bid certifications in response to School District 45, DuPage County's Invitation to Bid Xerographic Copy Paper.

1. For the work specified in this bid package Exhibit A, the Bidder's lump sum bid price is:
\$ _____.
2. For the work identified by Exhibit B, the Bidder's lump sum bid price is:
\$ _____.
3. Bidder acknowledges receipt of the following Bid Addenda:
_____.
4. Bidder acknowledges that the foregoing Base Bid and Alternate Bids, if any, are based upon the Instructions to Bidders and Project Bid Specifications as contained in this bid package, along with the information contained in any Addenda later issued (collectively, the "Contract Documents").
5. Upon the Bidder's receipt of the District's award of the contract to Bidder, Bidder acknowledges that a contract is formed, and agrees to perform the contract in accordance with the Contract Documents.
6. Bidder acknowledges that this bid is firm and irrevocable for a period of ninety (90) days after the date of bid opening.

Bidder: _____

Subscribed and sworn on:

By: _____

Date: _____

Its: _____

By: _____

Date: _____

Notary Public

Bidder's Address: _____

Bidder's Email: _____

School District 45, DuPage County
Xerographic Copy Paper

AWARD OF CONTRACT BY DISTRICT

School District 45, DuPage County hereby accepts Bidder's bid submittal dated _____, 2024, and hereby awards _____ the contract for Xerographic Copy Paper.

By: _____
Board President

Attest: _____
Board Secretary

Date: _____

School District 45, DuPage County
Xerographic Copy Paper

BIDDER'S CERTIFICATIONS

ELIGIBILITY TO BID

The undersigned hereby certifies that Bidder is not barred from bidding on this Contract as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

Name of Bidder (Please Print)

Submitted by (Signature)

NON-COLLUSION AFFIDAVIT

The undersigned certifies that he or she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him or her, entered into any combination, collusion, or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding, nor to induce anyone to refrain from bidding, and this Bid is made without reference to any other bid and without any agreement, understanding, or combination with any other person in reference to such bidding. This individual further certifies that no person, firm, or corporation has, or will receive directly or indirectly, any rebate, fee, gift, commission, or thing of value based upon awarding of the Contract.

Name of Bidder (Please Print)

Submitted by (Signature)

EQUAL OPPORTUNITY

The undersigned hereby certifies that Bidder is in compliance with the Equal Employment Opportunity Clause and the Illinois Fair Employment Practices Act.

Name of Bidder (Please Print)

Submitted by (Signature)

SEXUAL HARASSMENT POLICY

The undersigned hereby certifies that Bidder has complied and will comply with the requirement of Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into the contract.

Name of Bidder (Please Print)

Submitted by (Signature)

School District 45, DuPage County
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NO SMOKING

The undersigned hereby certifies that Bidder agrees that it and its employees will abide by the District's no smoking policy at all times during performance of the contract.

Name of Bidder (Please Print)

Submitted by (Signature)

DRUG FREE WORKPLACE

Bidder, if having twenty-five employees or more, does hereby certify that pursuant to Section 3 of the Illinois Drug-Free Workplace Act (30 ILCS 580/3), it shall provide a drug-free workplace for all employees engaged in the performance of services under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act, and further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

Name of Bidder (Please Print)

Submitted by (Signature)

MBE/WBE/DBE Status

Please check one. This firm is a:

- _____ Minority Business Enterprise (MBE) – a firm that is at least 51% owned, managed, and controlled by a minority.
- _____ Women's Business Enterprise (WBE) – a firm that is at least 51% owned, managed, and controlled by a woman.
- _____ Disadvantaged Enterprise (DBE) – a firm that is at least 51% owned, managed, and controlled by a person with a disability.
- _____ This firm is not a MBE, WBE, or DBE.

Please attach copies of any and all MBE, WBE, and DBE certifications.

BIDDING SUBMITTAL CERTIFICATIONS

The undersigned individual further certifies that:

1. He or she is the duly authorized agent of Bidder; that Bidder has given him / her actual authority to submit this base bid and alternate bids; that he / she is expressly authorized by Bidder to execute these certifications on Bidder's behalf; and that the District may rely upon all certifications submitted.
2. Bidder has reviewed and fully understands the scope of the contract, has completely reviewed the general and specific conditions and requirements of the contract, and is aware of all applicable laws and their requirements.

School District 45, DuPage County
Xerographic Copy Paper

3. Bidder has the necessary equipment and personnel (including backups) or has documented financial ability and means to acquire the same sufficient to adequately and properly perform the contract.
4. Bidder is the following type of business entity, in good standing with the State of Illinois: _____ . Bidder is duly authorized by the State of Illinois to conduct business in Illinois.
5. All figures and responses submitted by Bidder on this bid are true, complete, and accurate. All documents attached to and submitted with this bid are true, complete, and authentic.

Name of Bidder (Please Print)

Submitted by (Signature)

School District 45, DuPage County
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PROJECT BID SPECIFICATIONS

Description:

No. 1 Xerographic, Brightness 92, Opacity 88, Multi-Purpose, virgin paper, Laser Printers, High Speed Copiers, Plain Paper Fax Machines, long grain, 20 lb., trimmed four sides rotary cut. Ream sealed in cartons (10 cartons per carton/case).

Delivery:

The vendor must call the District Director of Buildings and Grounds at 630-516-7314 for a date and time for all deliveries. One week notice is required prior to delivery. Needs tailgate delivery. School hours are Monday through Friday 7:00 AM through 2:00 PM.

Delivery Schedule:

Between July 22, 2024 and August 2, 2024	50% of white
Between December 23, 2024 and January 3, 2025	50% of remaining white, all color, and all cardstock

2024-2025 XEROGRAPHIC COPY PAPER BID

School District 45

EXHIBIT A

BID OPENING: THURSDAY, MAY 23, 2024 10:00AM (CST)

DESCRIPTION	PER UNIT (CASE)	UNITS	Total
20# PAPER - 8 1/2 X 11 (per CASE)			
White 8 1/2 x 11		1280	
20# COLOR PAPER - 8 1/2 X 11 (per CASE)			
Lilac		8	
Canary Yellow		8	
Medium Green		15	
Blue		16	
Goldenrod		11	
Buff		9	
Red		13	
Lime Green (Wausau Brights)		10	
110# CARD STOCK - 8 1/2 X 11 (250 sheets/ream, 8 reams per case) - Can go through the bypass on			
White		25	
Blue		5	
Canary Yellow		8	
Goldenrod		4	
Pink		9	
Medium Green		2	
Cherry		14	
TOTAL		1,437	

School District 45, DuPage County

XEROGRAPHIC COPY PAPER BID - RECYCLED PAPER
BID OPENING - THURSDAY, MAY 23, 2024 10:00 AM (CST)

EXHIBIT B
RECYCLED PAPER

DESCRIPTION	PER UNIT (CASE) *	UNITS	Total
20# PAPER - 8 1/2 X 11 (per CASE)			
White 8 1/2 x 11		1280	
NAME OF BIDDER:			
TOTAL BASE BID EXHIBIT B (RECYCLED COPY PAPER):			